Purpose: The purpose of this policy is to establish a dress code for non-sworn employees.

Policy Statement: It is the policy of the North Little Rock Police Department to promote a professional work environment, and to convey a professional image of the agency to the public with proper attire for all members.


Definitions:

Business Attire: For the purpose of this policy, business attire is defined as a suit, sport coat and slacks, shirt, tie, and dress shoes for males; or a dress, pantsuit, dress pants or skirt worn with a sweater or blouse, and dress shoes for females.

Business Casual Attire: Includes slacks, dress sweaters, or collared polo shirts for males; or blouse, sweater, slacks or skirts for females. Jeans, shorts, capris, athletic shoes, and other informal casual clothing are not considered business casual attire.

Procedure:

1 Dress
1.1 Non-sworn members assigned in executive secretarial positions will wear business or business-casual attire consistent with a professional office environment.
1.2 Non-sworn members assigned to the Support Services Division will wear the non-sworn uniform as outlined in Policy Directive 15-3, Uniform Issue/Allowance.
1.3 Other non-sworn members of the Department may elect to wear the uniform. Members electing to wear the uniform will be required to wear the uniform for at least one year.
1.4 Division Commanders will make the final determination as to what constitutes proper dress attire for their division. Division Commanders may authorize “informal dress days” at their discretion.

2 Appearance
2.1 For both male and female members, hairstyles will be conservative in style, cut, color, and overall appearance. Unnatural styles or hair colors are prohibited.
2.2 Female members are permitted to wear cosmetics that present a normal appearance.
2.3 Excessively odorous perfumes or colognes are prohibited.
2.4 Facial piercings are prohibited.

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Mike Davis
Chief of Police