MOBILE COMPUTER TERMINAL OPERATIONS

Purpose
The purpose of this policy is to establish operational procedures in the use of the Mobile Computer Terminals by members of the North Little Rock Police Department.

Policy Statement
It is the policy of the North Little Rock Police Department to operate the MCT/MDT's in accordance with the rules of NCIC/ACIC through the transmission of information relating to official public safety activity.

Summary of Changes

Procedures
1. Operations
   1.1 Members will utilize the Mobile Computer Terminals in a manner consistent with official training and departmental policy.
   1.2 Only members who have been trained to operate the MCT are authorized to operate the MCT.
   1.3 Members may only perform functions of the MCT which have been authorized by the Chief of Police.
   1.4 No software or hardware will be added to or deleted from the MCT without authorization from the Chief of Police or designee.
   1.5 Members will not permit unauthorized persons to view any confidential information on the MCT display screen.
   1.6 MCT messaging should be kept professional in content and wording. The use of derogatory wording is prohibited.

2. NCIC/ACIC Checks
   2.1 When members utilize the MCT to access information from NCIC/ACIC, they shall comply with NCIC/ACIC rules and regulations.
   2.1.1 Only members who have ACIC Level I certification are authorized to access NCIC/ACIC records.

3. Review and Accountability
   3.1 MCT transmission printouts will be randomly reviewed by the Professional Standards Unit on a monthly basis.
   3.1.1 The Professional Standards Unit designee will be responsible for forwarding information regarding inappropriate use of MCT's to the affected Division Commander for follow up.

Danny Bradley
Chief of Police